

Dial Park Primary School

Charging Policy - 2019-2020

As legislated by the Education Reform Act 1988, as amended, the School Governors are required to determine and publish a charging and remissions policy.

The School Governors anticipate that it may be necessary from time to time to amend the policy but, if so, parents will be notified accordingly.

Terms

Terms used in this policy are as those defined within the legislation.

School Hours.

School hours are those when the School is actually in session. They do not include the mid-day break.

School hours are: -

Foundation Stage / Key Stage 1	8.50am to 12.00 pm 1.00pm to 3.05pm
Key Stage 2	8.50am to 12.25 pm 1.15pm to 3.05pm each weekday

Activities

This policy confirms the right of the School to invite voluntary contributions for the benefit of the School or in support of any activity organised by the School whether during or outside School hours.

No charge will be made (except at (1), (2) and (3) below) for any activity offered to pupils during the school day.

No charge will be made (except at (1) to (4) below) for any activity which is organised by the School outside the school day.

1. Charges may be made for the actual cost of tuition to individuals or groups of not more than four in the playing of a musical instrument not being part of a syllabus or prescribed examination where parents have indicated their agreement in advance.

2. Charges may be made for materials or ingredients required for practical subjects where parents have indicated in advance their desire to own the product.
3. Charges may be made for the actual board and lodging.

No charge in respect of board and lodging will be made for pupils whose parent(s) or guardian(s) is/are in receipt of any of the following state benefits: Income Support, Income-based Job Seekers Allowance, Working Families' Tax Credit or Disabled Person's Tax Credit.

(a) During school hours.

or

(b) Outside school hours but required to fulfil a statutory duty or syllabus of a prescribed examination.

4. Charges may be made for other activities which are recognisably distinct from the curriculum where parents have indicated their agreement in advance.
5. Charges may be adjusted for families that are more vulnerable.

Damages and Losses.

Charges may be made for the cost of repairing or replacing any damaged property or item resulting from a pupil's inappropriate behaviour.

Charges may be made for the cost of replacing any property or item which has been loaned or hired to a pupil and not returned.

Remissions

The discretion to remit in whole or in part any charge, which may be made by the School, has been vested in the Headteacher.

Remission may be made on the ground of educational considerations with regard to both the pupil and the School needs.

Remission may be made on the ground of financial considerations with regard to both the pupil and the School needs.

Remission may be made on a group or an individual pupil basis.

Signed: - Seen & Agreed by the
Finance Committee &
Chair of Governors

Date: - Friday 21st June 2019

To be reviewed annually by Finance & Premises sub group
Previously Reviewed and agreed June 2018